



Cheshire and Merseyside

**Cheshire and Merseyside  
Health and Care Partnership  
Integrated Care Systems (ICS)  
Memorandum of Understanding  
(Tier Zero)  
V2.0**

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Cheshire and Merseyside

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## Memorandum of Understanding (Tier Zero)

The organisations signing this Memorandum of Understanding (Tier Zero) recognise a collective responsibility to minimise the burden of data collection and to ensure that data collected is done so lawfully, and is used effectively, to support the overall aims of all partner organisations across Cheshire and Merseyside Health and Care.

It is recognised that the Integrated Care Board (ICB) is the statutory organisation (from 1<sup>st</sup> July 2022), and that the Digital and Data Programmes come under the Integrated Care Systems (ICS). In recognition of that, the Tier Zero was updated in June 2022, ready for the July 2022 transfer. It is further updated one year on.

This Memorandum of Understanding is part of a framework designed to support information sharing initiatives within Cheshire and Merseyside.

Nationally, organisations involved in the commissioning and provision of health and social care services are identifying substantial requirements to share and use Personal Confidential Data (PCD) in order to:

- Deliver safe and effective direct care to service users supported by information held by other organisations.
- Plan and organise appropriate care/services for people.
- Deliver planned improvements in care delivery and financial efficiency.
- Protect vulnerable people from harm.

The increasing need for organisations to appropriately share information is emphasised in:

- ✓ The addition of a seventh Caldicott Principle in 2013: *“The duty to share information can be as important as the duty to protect patient confidentiality”*
- ✓ The introduction of the Health and Social Care (Safety and Quality) Act 2015, which sets out a legal duty requiring health and adult social care bodies to share information with each other for the direct care of individuals.



## Signatory Sheet

### Memorandum of Understanding (Tier Zero)

#### Commitment to the Key Principles:

- Data will only be shared and processed where there is a legal basis to do so.
- Data should be collected once, shared appropriately and used in a way which is compatible with the legal basis.
- Collection and sharing of data should be fully supported by a Data Protection Impact Assessment (DPIA).
- To ensure the security of data when stored and during transmission.
- All staff with access to shared data will undertake Data Protection training at least once per year, and that the training will also ensure that staff groups are aware of their personal responsibilities in relation to the use of personal data.
- The organisation will have in place appropriate policies and procedures that ensure data is only used, processed and stored in a way which is compliant with the UK GDPR Data Protection Principles.

I, **[Insert Name here]**, agree that as the **[Insert Job Title / Role here]** for **[Insert Name of Organisation here]** we are committed to the above key principles of this strategic Memorandum of Understanding (Tier Zero).

<b>Signature:</b>	
<b>Date:</b>	
<b>Your name:</b>	
<b>Your Job Title / Role:</b>	
<b>Your email address:</b>	
<b>Name of Organisation:</b>	

Please return to:

[sharedrecord.programme@cheshireandmerseyside.nhs.uk](mailto:sharedrecord.programme@cheshireandmerseyside.nhs.uk)



## Cheshire and Merseyside

### Partner Organisation / Services to this Memorandum of Understanding

The intended partnership of this Memorandum of Understanding (Tier Zero) is as indicated below but does not exclude other partners who may be identified and included at a later date e.g. Hospices.

The partner organisations include all of the **GP Practices** across Cheshire and Merseyside, which come under the **9 Places**, which form the Cheshire and Merseyside Integrated Care Board (**ICB**).

The **9 Places** are:

- ✓ Cheshire East
- ✓ Cheshire West
- ✓ Halton
- ✓ Knowsley
- ✓ Liverpool
- ✓ Sefton
- ✓ St Helens
- ✓ Warrington
- ✓ Wirral

The Cheshire and Merseyside ICB and Integrated Care Systems (ICS) commit to work with member GP Practices through appropriate local arrangements to gain sign up to this MOU.

The Cheshire and Merseyside **NHS Trusts** and **Local Authorities** listed below are all partner organisations to this Memorandum of Understanding (Tier Zero):

Partner Organisations	ICO Number
<b>NHS Trusts, ICB and CSUs</b>	
Cheshire and Merseyside Integrated Care Board	ZB340514
Arden and Greater East Midlands Commissioning Support Unit (AGEMCSU)	Part of NHS England
Midlands and Lancashire Commissioning Support Unit (MLCSU)	Part of NHS England
Alder Hey Children's NHS Foundation Trust	Z1435601
Bridgewater Community Healthcare NHS Foundation Trust	Z2436346
Cheshire and Wirral Partnership <b>NHS</b> Foundation Trust	Z5225526
Countess of Chester Hospital NHS Foundation Trust	Z6903413
East Cheshire NHS Trust	Z7573067
Liverpool Heart and Chest NHS Foundation Trust	Z4762537
Liverpool University Hospitals NHS Trust	Z9553640



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Liverpool Women's NHS Foundation Trust	Z7119932
Mersey Care NHS Foundation Trust	Z6634416
North West Ambulance Service (NWAS)	Z9603234
Southport & Ormskirk Hospital NHS Trust	Z667261X
St Helens and Knowsley Teaching Hospitals NHS Trust	Z5040527
The Clatterbridge Cancer Centre NHS Foundation Trust	Z7367711
The Mid Cheshire Hospitals NHS Foundation Trust	Z4846564
The Walton Centre NHS Foundation Trust	Z6052598
Warrington and Halton Teaching Hospitals NHS Foundation Trust	Z5654134
Wirral Community Health and Care NHS Foundation Trust	Z2567487
Wirral University Teaching Hospital NHS Foundation Trust	Z1092834
<b>Local Authorities</b>	
Cheshire East Council	Z1543115
Cheshire West and Chester Council	Z1542890
Halton Borough Council	Z4803991
Knowsley Borough Council	Z5775143
Liverpool City Council	Z7624756
Sefton Council	Z6451588
St Helens Council	Z5666620
Warrington Borough Council	Z4794892
Wirral Council	ZA222838

### Other Partners providing and/or receiving Data.

In addition, the Lancashire and South Cumbria partners (GP Practices, NHS Trusts and Local Authorities) commit to work with Cheshire and Merseyside partners (and vice versa) with the digital programmes, in particular with Share2Care (e-Xchange platform), and so are part of this MOU.

Data is shared with health and social care partners outside of the Cheshire and Merseyside ICS. Currently this is limited to sharing with health and social care in Lancashire and South Cumbria via an e-Xchange platform connection. Over time sharing will be extended to other organisations with legitimate direct care relationships.

Additional Data Processors may be added over time, such as when additional software is needed to support the programme for direct patient care. Access may also be given to other Data Controllers over time, so that data will be available to clinical staff in other areas, who have a legitimate reason to access it for their patient's direct care.